

Cowichan EST 1868
EXHIBITION



T 250.748.0822 F 250.597.2670 | 7380 TRANS CANADA HWY DUNCAN, BC V9L 6B1 | WWW.COWEX.CA COWEX@SHAW.CA

COMMERCIAL VENDOR PACKAGE



COWICHAN EXHIBITION

A LOCAL FAIR COMMUNITY HERITAGE & AGRICULTURE EDUCATION FOR FARMERS & FAMILY IN THE COWICHAN VALLEY

JOIN US IN CELEBRATING 152 YEARS OF GROWING

The Cowichan Exhibition invites you to be a part of the 2020 fair where we will be showcasing the best of 4-H cattle, horses, rabbits and poultry. Celebrate all that the valley produces in home baking, canning, field and garden, flowers, honey, photography and hobbies and crafts. Back again this year is the Loggers Sports competition. Join us as we celebrate our 152 Years of Growing. See you at the fair!



All Vendors must be Compostable Compliant

Fair Highlights

- Opening Ceremonies
- Educational Displays
- Hall Displays
- Farm Equipment Demos
- Farm Animal Displays
- Horse & Cattle Competitions
- Live Entertainment
- Logger Sports
- Food Vendors
- Carnival Rides
- 4-H Displays
- Gold Panning Demo

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RULES AND REGULATIONS FOR EXHIBITORS

1. “Exhibition “shall mean the Cowichan Exhibition held in the year in respect of which the application is made.
“Exhibitor” shall mean the person who signs the application together with the person on whose behalf he/she signs.
2. The Exhibitor shall not assign, sublet, or part with possession of the area, or part thereof, without prior written permission of the Cowichan Exhibition Officials.
3. Outdoor Exhibitors set up on Thursday, Sept. 10th, between 11 am and 5 pm.
4. Indoor Exhibitors can set up Wednesday, Sept. 9th, between 10 am and 6 pm and Thursday, Sept. 10th between 10 am and 5 pm. After 6 pm on Thursday, Sept. 10th, only officials and judges will be allowed in the display hall.
5. Booth hours of operation are Friday 9 am - 9 pm, Saturday 9 am - 9 pm, and Sunday 10 am - 4 pm.
6. All Exhibitor booths shall be kept clean, tidy, and free from rubbish, debris, and unused materials at all times.
7. **A non-refundable deposit of 50% of total cost must be made at time of entry & paid in full by July 1st, 2020.**
8. Two (2) three - day passes are included free of charge for each booth, passes must be picked up from the Exhibition office prior to Friday Sept. 11th; Exhibitors will not be allowed access to the Fair without a bracelet. Additional passes are available from the Exhibition office – 3 day pass is \$25 or 1 day pass for \$9.
9. No vehicles may be parked on the Exhibition Grounds during the fair.
10. Exhibitors, their agents, Employees and Representatives shall operate strictly within the limits of their booth and shall not operate in any such manner as to be a nuisance or annoyance to the public or other Exhibitors.
11. No advertising of any kind may be distributed by the Exhibitor outside of his booth nor may advertising matter be distributed which may be considered objectionable in the opinion of the Directors of the Cowichan Exhibition.
12. Exhibitors may conduct Free Draws from their booth, providing that all parts of draw tickets used shall have printed thereon the name of the company conducting the draw. Also, that the Exhibition be given the names of the winners. NO solicitation for donations of any kind may be made. “NO RAFFLES ALLOWED!” Without prior permission from the Board of Directors.
13. If any Exhibitor requires more electrical power than can be taken from the outlets, all-necessary installations for electrical power supplied to the booth shall be at the expense of the Exhibitor. NO flammable material or open flame is to be used for demonstration.
14. All machinery in motion at exhibit liable to cause accident, injury or damage to persons or property coming in contact with, shall be adequately guarded and protected to prevent the public from coming in contact therewith or from any danger or damage arising there from. NO KEYS to be left in the ignition of Vehicles, Tractors or Machinery. Every Exhibitor shall indemnify the Cowichan Exhibition and save the Cowichan Exhibition harmless of all costs, claims, demands, charges and expenses that may incur, or by reason of accidental death or any personal injury or damage to personal property suffered by reason of machinery or other Exhibit used by an Exhibitor. The Exhibitor shall defend any and all actions and pay all legal charges, expenses arising.
15. Whereas the Cowichan Exhibition will take reasonable precaution to ensure the safety of property and materials brought upon the Exhibition premises the Exhibition shall not be liable in any way whatsoever for any damage, loss, injury from any cause whatsoever which may be sustained by an Exhibitor.
16. It is required that the Exhibitor provide proof of at least \$2,000,000.00 of General Public Liability insurance. A copy of the insurance certificate naming the Cowichan Exhibition must be attached to the signed contract. On site coverage is available through the Exhibition office for a minimal fee.
17. It’s recommended that the Exhibitor have attendants in their booth for adequate protection of goods on display.
18. No Exhibit may be removed or dismantled prior to 4 pm on Sunday, Sept. 13th, 2020.
19. **Booth space doesn’t include tables and chairs. Rental tables & chairs are available with advance notice.**
20. **Booth rentals spaces are not confirmed until Deposit payment has been paid to the Cowichan Exhibition.**

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PLEASE FILL OUT FORM AND RETURN WITH A COPY OF PUBLIC LIABILITY INSURANCE.
Cowichan Exhibition Contract

FIRM NAME: _____ DATE: _____

CONTACT PERSON: _____ PHONE: _____

ADDRESS: _____ CELL: _____

CITY: _____ POSTAL CODE: _____

EMAIL: _____

DESCRIPTION OF PRODUCTS ON DISPLAY: _____

POWER REQUIRED (1-20 amp or none) _____ EXTRA TABLE \$10.50 _____

Please check off requested booth location below:

| Booth Size | Location | Cost | Including TAX | Requested Location |
|------------|---------------|----------|---------------|--------------------|
| 10' x 10' | Mellor Hall | \$385.00 | \$404.25 | |
| 10' x 10' | Hall Overhang | \$385.00 | \$404.25 | |
| 10' x 10' | East lot | \$360.00 | \$378.00 | |
| 10' x 10' | West Lot | \$360.00 | \$378.00 | |
| 40' x 40' | Lower Field | \$485.00 | \$509.25 | |

50% DEPOSIT PAYABLE AT TIME OF APPLICATION- BALANCE PAID IN FULL BY JULY 1, 2020.

Exhibition Hours:

Friday 9:00 am – 10:00 pm Saturday 9:00 am – 10:00 pm Sunday 9:00 am - 4:00 pm

The undersigned agrees to the conditions of "RULES AND REGULATIONS FOR EXHIBITORS" (attached)

Signature of Exhibitor: _____ Date: _____

For office use only:

| | | | |
|---------------------|----------|----------------|----------|
| Deposit Amount | \$ _____ | Final Payment: | \$ _____ |
| Date Received: | _____ | Date Received: | _____ |
| Receipt: | # _____ | Receipt: | # _____ |
| Proof of Insurance: | _____ | | |

Please make cheque payable to Cowichan Exhibition. Mail to 7380 Trans Canada Hwy, Duncan, BC V9L 6B1

Parking and Camping

Vintage Machinery Area
Tractor Pull Area

Logger Sports



Carnival,
Midway,
&
Rides

Trans Canada Hwy



Concessionaires



Area 1 Vendors



Area 2 Vendors



Area 3 Vendors