



250.748.0822 | 7380 TRANS CANADA HWY, DUNCAN, BC V9L 6B1 | COWEX@SHAW.CA | WWW.COWEX.CA

## Vendor Package



# COWICHAN EXHIBITION

A LOCAL **COMMUNITY AGRICULTURE**  
**FAIR** **HERITAGE & EDUCATION**  
FOR FARMERS **& FAMILY**  
IN THE COWICHAN VALLEY

### JOIN US IN CELEBRATING 154 YEARS OF GROWING

The Cowichan Exhibition is excited to invite you to participate in our 2022 Fair. We are looking forward to putting on a 3-day event that honours the traditions of past fairs. Celebrate all that the Valley produces in home baking, field and garden produce, flowers, photography and fine arts, quilts and needle work, hobbies and crafts, livestock and 4-H. Come enjoy the sights and sounds of the 154th Cowichan Exhibition.

1868 **154** 2022  
YEARS OF GROWING

### Fair Highlights

- Educational Displays
- Hall Displays
- Farm Equipment Demos
- Farm Animal Displays
- Live Entertainment
- Food Vendors
- Carnival Rides
- 4-H Displays
- Quilts in The Barn
- Farmers' Market

**September**  
**16, 17 & 18**



# Vendor Application

250.748.0822 | 7380 TRANS CANADA HWY, DUNCAN, BC V9L 6B1 | COWEX@SHAW.CA | WWW.COWEX.CA

## EXHIBITION HOURS:

Friday 9:00 am - 9:00 pm

Saturday 9:00 am - 9:00 pm

Sunday 9:00 am - 4:00 pm

COMPANY		DATE	
CONTACT PERSON		TELEPHONE	
ADDRESS		CELL	
CITY		POSTAL CODE	
E-MAIL		<input type="checkbox"/> Please add me to your mailing list.	
<input type="checkbox"/> EXTRA TABLES: # of Tables @ \$10.50 =		<input type="checkbox"/> POWER REQUIRED	
CC #		EXPIRY DATE:	CSC:
<input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> E-Transfer <input type="checkbox"/> CC		RECEIPT #	

LOCATION & REQUESTED BOOTH #	BOOTH SIZE	COST	INCLUDING GST	PAYMENT
<input type="checkbox"/> Hall Overhang .....#	10' x 10'	\$400.00	\$420.00	
<input type="checkbox"/> East Lot .....#	10' x 10'	\$375.00	\$393.75	
<input type="checkbox"/> West Lot .....#	10' x 10'	\$375.00	\$393.75	
<input type="checkbox"/> Lower Field .....#	40' x 40'	\$500.00	\$525.00	

DESCRIPTION OF PRODUCT(S) IN BOOTH:

---



---

**50% deposit payable at time of application.  
Balance to be paid in full by June 30, 2022.**

The undersigned agrees to the conditions of "Rules and Regulations for Vendors".

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<b>For Office use only:</b>			
Deposit Amount:	\$ _____	Final Payment:	\$ _____
Date Received:	_____	Date Received:	_____
Receipt:	# _____	Receipt:	# _____
Proof of Insurance:	_____		



250.748.0822 | 7380 TRANS CANADA HWY, DUNCAN, BC V9L 6B1 | COWEX@SHAW.CA | WWW.COWEX.CA

---

## Rules & Regulations for Vendors

1. "Exhibition" shall mean the Cowichan Exhibition held in the year in which the application is made.  
"Vendor" shall mean the person who signs the application.
2. The Vendor shall not assign, sublet, or part with possession of the area, or part thereof, without prior written permission of the Cowichan Exhibition Officials.
3. Outdoor Vendors set up on Thursday, Sept. 15, 2022 between 10 am and 4 pm.
4. Booth hours of operation are Friday 9 am - 9 pm, Saturday 9 am - 9 pm, and Sunday 9 am - 4 pm.
5. All Vendor booths shall be kept clean, tidy, and free from rubbish, debris and unused materials at all times.
6. **A non-refundable deposit of 50% of total cost must be made at time of application & the balance paid in full by June 30, 2022.**
7. Booth space does not include tables and chairs. Tables may be rented with advance notice.
8. Booth rental spaces are not confirmed until the Deposit payment has been paid to the Cowichan Exhibition.
9. Two 3-day passes are included free of charge for each booth. Passes must be picked up at the Exhibition Office prior to Thursday, Sept. 15, 2022. Vendors will not be allowed access to the fairgrounds without a pass (bracelet). Additional passes are available from the Exhibition Office; 1-day passes are \$9 each.
10. No vehicles may be parked on the Exhibition Grounds during the fair.
11. Vendors, their agents, employees and representatives shall operate strictly within the limits of their booth and shall not operate in any such manner as to be a nuisance or annoyance to the public or other Vendors.
12. No advertising of any kind may be distributed by the Vendor outside of their booth nor may advertising matter be distributed which may be considered objectionable in the opinion of the Exhibition's Directors.
13. Vendors may conduct Free Draws from their booth, providing all parts of the draw tickets used shall have printed thereon the name of the company conducting the draw. NO solicitation for donations of any kind may be made. NO RAFFLES ALLOWED without prior permission from the Exhibition's Board of Directors.
14. If any Vendor requires more electrical power than can be taken from the outlets, all necessary installations for additional electrical power shall be at the expense of the Vendor. NO flammable material or open flame is to be used for demonstration.
15. All machinery in motion at booth liable to cause accident, injury or damage to persons or property coming in contact with it shall be adequately guarded and protected to prevent the public from coming in contact therewith or from any danger or damage arising there from. NO KEYS to be left in the ignition of Vehicles, Tractors or Machinery.
16. Every Vendor shall indemnify the Cowichan Exhibition and save the Cowichan Exhibition harmless of all costs, claims, demands, charges and expenses that may incur, or by reason of accidental death or any personal injury or damage to personal property suffered by reason of machinery or other exhibit used by a Vendor. The Vendor shall defend any and all actions and pay all legal charges and/or expenses.
17. Whereas the Cowichan Exhibition will take reasonable precaution to ensure the safety of property and materials brought onto the Exhibition's premises, the Exhibition shall not be liable in any way whatsoever for any damage, loss or injury from any cause whatsoever which may be sustained by the Vendor.
18. The Vendor is required to provide proof of at least \$2,000,000.00 of General Public Liability insurance. A copy of the insurance certificate naming the Cowichan Exhibition must be attached to the signed contract.
19. It is recommended that the Vendor have attendants in their booth for adequate protection of goods on display.
20. **No booth may be removed or dismantled prior to 4 pm on Sunday, Sept. 18, 2022.**

**154th Cowichan Exhibition • September 16, 17 & 18, 2022**



